

## **LPCC Oversight Council – Cluster C**

8/16/2016

Hand in Hand Agency, Fort Wayne, IN

Time: 9:35am – 10:20am

*Meeting participants:* Abigail Machmut (SPOE Coordinator Supervisor), Mary Ellen Schreck (PNE – First Steps Coordinator), Nancy Moore (PNE), Amy Ellis (Homefront), Robyn Culley (Carey Services Early Head Start), Nicole Wysong (ECA Childcare), Briana Longstreth (SPOE Coordinator Supervisor), Clare Mann (1<sup>st</sup> Kids, Inc.), Kaeleigh Porter (LPCC Coordinator), Donna Driscoll (Hand in Hand), Theresa Sell (AWSS LEA), Elizabeth Hire (Assistant Director/EHS Huntington), Marlene Crouse (Brightpoint EHS Nurse), Stephanie Furnas (Hand in Hand), Sarah Wolfe (Healthy Families – Adams County)

Chair: Nancy Moore

Vice Chair: Donna Driscoll

Kaeleigh Porter, LPCC Coordinator, welcomed group and introductions were made.

Meeting minutes from the May meeting were reviewed and approved. Nicole Wysong made the motion to approve meeting minutes and Amy Ellis seconded.

**SPOE Report:** Clare Mann reviewed the SPOE Reports which were obtained from ISPOE database. Clare reported that the child count has steadily increased every year with parent and physician referral rates being the primary source, which is typical. The council assessed the trends of referrals on a monthly basis.

**Agency Update:** Clare reviewed the Fiscal Report with the council. Clare then reviewed the HR Report stating that the SPOE had 2 new coordinators and 1 coordinator reduced hours after coming back from maternity leave. Clare stated that there is one position currently open and offers will be going out soon.

**Assessment Team:** Kaeleigh reported that there is a Speech Therapist leaving and a Physical Therapist on temporary leave. Clare stated that there have been some issues in Grant County due to families not holding their appointments so the SPOE will be working on eliminating that issue.

**Data Review:** Clare stated that the verification visit went well. She reviewed that the reason for these visits are to be sure that the information documented from the Internal Reviews from the SPOE is accurate. Clare described what the State reviews and that the annual visit is in November.

**Transition Committee:** Kaeleigh reported that the LEA's have been working on transitioning back into the school year and per their report, everything is going well.

**Child Find Committee:** Kaeleigh stated that Brightpoint Early Head Start in Allen County and Pathfinder's Early Head Start in Huntington County have an opportunity for expansion of their

program. Kaeleigh stated that they will be submitting their application for the grant very soon and they are encouraging for community partners to write letters of support to accompany the application.

**Coordinator's Report:** Kaeleigh provided a list of LPCC Events over the past three months and discussed upcoming LPCC Events. These events include the DSANI Buddy Walk on Saturday, September 10<sup>th</sup> at Parkview Field in Fort Wayne; Sunday, September 11<sup>th</sup> the Autism Acceptance Walk is taking place at the Allen County Fairgrounds; there is a Transition Fair at Adams Central High School for Adams and Wells counties on September 24<sup>th</sup>; and on September 29<sup>th</sup> there is the Early Head Start/Head Start Fall Health and Safety Festival at River Community Church in Marion. Kaeleigh announced the winners of the 'Pat on the Back' Award for the past quarter. A council member reported on the upcoming Riley Hospital Trainings which will take place on September 21<sup>st</sup>, October 21<sup>st</sup>, and November 17<sup>th</sup> and will each be a different topic. Kaeleigh will email the council the information so they can register, if interested.

**New Business:** Kaeleigh updated the council on the current progress in organizing the Autism Training with the donation given to the SPOE from Mutton Power Equipment. Kaeleigh explained that she reached out to multiple therapists of different disciplines to see what they would best benefit from autism training. Nicole Wysong provided some other sources to potentially help with presenting training topics like Autism Society of Indiana and Autism Allies.

**Old Business:** Kaeleigh reviewed the Complaint Log with the council. There were no questions regarding the log.

**Announcements:** Nancy Moore reported that her new ABA clinic will be up and running after Labor Day. Nancy stated that she plans to have the clinic be more of an educational model and not as clinically based.

There were no further questions or concerns. Donna Driscoll made a motion to adjourn the meeting and Theresa Sell seconded.

Meeting adjourned.