

LPCC Oversight Council – Cluster C

11/17/2015

Hand in Hand, Fort Wayne, IN

Time: 9:30am – 10:30am

Meeting participants: Kaeleigh Porter (LPCC Coordinator), Mary Ellen Schreck (SPOE Coordinator Supervisor), Nancy Moore (PNE), Kathy Weibel (FWCS), Theresa Sell (AWSSC), Martha Barry (SWAC), Mary Young (EACS), Candace Lisinicchia (HCCSC), Nicole Wysong (ECA/Childcare), Paula Fox (Turnstone/Childcare), Robyn Culley (EHS Carey Services), Amy Ellis (Homefront), Donna Driscoll (Hand in Hand), Stephanie Furnas (Hand in Hand), Clare Mann (1st Kids Executive Director), Lily Osborn (SPOE Director), Ashley Adams (Nurse/Parent)

Nancy Moore – Chair

Donna Driscoll – Vice Chair

Introductions were made.

Meeting minutes were unable to be reviewed due to LPCC Coordinator forgetting to include them in packet. LPCC Coordinator will send meeting minutes via email and obtain approval.

Cluster Report: Clare Mann informed on the Cluster Report and that referrals are higher than anticipated. Kathy Weibel commented that her classrooms are full.

Fiscal Report: Clare Mann reported that the State fiscal year is July 1st to June 30th so there is a renewal budget for another year that was submitted. Clare reported on the holding pattern and that it is hard for this area of the State due to high referrals and not budgeting for it due to not realizing the needs initially.

HR Report: Lily Osborn reported on the HR report and how it is a summary of staffing. Lily also stated that we had a coordinator who was only with us for 3 days. This coordinator was previously working for the Department of Child Services and was offered a new position shortly after she started with First Steps; which she then accepted.

Assessment Team Updates: Lily reported that First Steps is hoping for a full time Speech Therapist for the Assessment Team. There is currently a Speech Therapist doing evaluations part time.

Data Review: Clare reported that the Cluster Performance Report was distributed last week so the original due dates have been extended to November 23rd. Clare informed the committee that the Quality Review team will be coming on December 2nd and 3rd to review files and make sure that the cluster is in compliance. Clare also reminded the committee that the coordinators need Exit Skills Inventories from providers 45 days prior to the child aging out. Nancy Moore stated that there has been a big focus on outcomes and how they are written. Clare responded that a cluster did challenge the Quality Review team to see what they needed to do to better the outcomes. It was recommended to have additional training with outcomes. Nancy Moore

commented that the main focus for outcomes should be parent driven and to take what the family concerns are and shape into an appropriate outcomes for the child and/or therapy services. Robyn Culley questioned when the Assessment Team stopped being a part of the IFSP meeting. Nancy responded in 2011. Clare mentioned that it's an interesting dynamic with peer review as well.

Transition Committee: Kaeleigh Porter reported a short recap on the Transition Committee meeting. The LEA's that were present all were in compliance with Indicator 12, which states that the school will have an IEP in place by the child's third birthday. A suggestion for next year was to look into having a Christmas tree at the Embassy for their festival of trees that would represent our program, early intervention, and children with developmental disabilities. This could be a group project that everyone contributes to with ornaments and decorations. Kaeleigh will be sure to look into this when it gets closer to the holidays in 2016 to get the project started.

Child Find Committee: Kaeleigh Porter reported on the Child Find Committee meeting and all that was discussed. Nancy Moore reported that a therapist was present at a Mothers of Preschoolers (MOPS) group and that there was an Early Childhood Alliance representative there relaying incorrect information about First Steps. The therapist corrected the representative at the meeting and feels that she may have been referring to Healthy Families instead. Nicole Wysong was surprised by this but reported she would check into it to be sure that the correct information is being relayed.

New Business: Nancy Moore reported that Possibilities Northeast's therapists will be participating in a full day training in November. Robyn Culley reported that she has been doing trainings on poverty for different organizations. Robyn stated that if Grant County is receiving services from the agency requesting her training then she will do it at no charge but if it's an outside service then she is charging a small fee.

Old Business: The Late Referral/Department of Education topic was reviewed and at this time the State is putting the pilot on hold. Kaeleigh Porter reviewed the Concern/Complaint Log with the committee.

Robyn Culley asked for confirmation on our procedure if we receive a referral for a child who is almost three years old. Lily Osborn reported that referrals can be sent to us at any time but typically a 33 month old child is the oldest that can actually receive services. At 34 months, we explain the process to the family and our deadlines that have to be met. In order to allow 45 days for the intake process and another 30 days for a therapist to begin, this doesn't allow the child to benefit from 1-on-1 early intervention services. Kathy Weibel reported that at FWCS they are seeing 5 year old children who are delayed and have not received any early intervention services. Robyn Culley expressed the same concerns.

There were no further questions or concerns. Kathy Weibel made a motion to adjourn the meeting, Paula Fox seconded it.

Meeting adjourned.